



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, JANUARY 21, 2026 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

- 1. Call to Order**
Mayor Moore called meeting to order at 6:00 p.m.
- 2. Roll Call.** Council Members Brian Bolton, Robert Foreman (absent), Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, and Town Clerk Leah Rhodes.

- 3. Pledge of Allegiance**
Councilor Godwin led the Pledge.

Mayor Moore stated that on Agenda Item 8, the applicant withdrew their request for a text amendment, therefore, the agenda item will not be discussed.

- 4. Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – January 7, 2026 at 6:00 p.m.

b) Set Next Meeting, Date and Time:

- 1) Work Session – January 28, 2026 at 5:00 p.m.
- 2) Regular Session – February 4, 2026 at 6:00 p.m.
- 3) Regular Session – February 18, 2026 at 6:00 p.m.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Seybold, the Council **moved to approve** the consent agenda as presented.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: absent
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye

Motion Carried 6-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Public Comment:

Brian Brosgart, on behalf of Salt Mine Road residents, requested that instead of limiting notification to individuals within 300 feet of a significant agenda item, the Town post meeting notice, whether for Town Council or Planning and Zoning meetings, on or near the affected property to better inform area residents.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager shared updates regarding current events and events they previously attended.

7. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.
- **Presentation on the Town Facilities Low-Water Fixture Project Resulting from the EcoBlue Audit.** Staff Resource: Stormwater Specialist Patricia Mancini.

Stormwater Specialist Patricia Mancini provided a summary of the EcoBlue Water Audit, conducted as part of the Growing Water Smart action plan, which identified the potential to save the Town up to 600,000 gallons of water annually through the installation of low-water-use fixtures. Stormwater Specialist Mancini reported that installation of the fixtures had begun and that project completion is anticipated by January 31, 2026.

Stormwater Specialist Mancini introduced Water Planning Analyst Caitlin Montano from the Salt River Project (SRP) whose support was instrumental in making the project possible. Ms. Montano shared SRP's involvement in the Town and the sustainability goals; including a goal to help conserve 5 billion gallons of water in the community through partnerships by 2035.

- **Parks and Recreation Q4 2025 Update.** Resource: Chair Candra Faulkner.

Parks and Recreation Commission Chair Faulkner presented the 2025 Quarter Four updates from the Parks and Recreation Commission to the Council.

- **Planning and Zoning Commission Q4 Update.** Resource: Vice Chair Renee Hall.

Planning and Zoning Commission Vice Chair Hall presented the 2025 Quarter Four updates from the Planning and Zoning Commission to the Council.

Presentation of the FY26 Strategic Plan Action Plan Quarterly Update. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reported that staff are continuing to advance the objectives outlined in the Strategic Plan Action Plan.

Vice Mayor Escoffier applauded that the Agenda Information Memorandums include a reference indicating how each agenda item aligns with the Town's Strategic Plan.

- **Status update on agenda items discussed by Town Council in Q4 2025.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher noted that updates on agenda items that were discussed by Council in Quarter Four 2025 were included in the meeting packet and inquired whether Council had any questions.

Mayor Moore suggested that, going forward, the status of agenda items be provided on a quarterly basis via the Town's website and included in the Town Manager's Report.

8. **Public Hearing Continuation:** Discussion, consideration, and possible approval of Ordinance 2024-A508, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Planning and Zoning Ordinance Section 203.A – R1L District, allowing Wedding Venues with a Use Permit. Staff Resource: Town Manager Miranda Fisher.

Mayor Moore reminded the audience in attendance that Item 8 was removed for consideration following the applicant's withdrawal of the text amendment request.

9. Presentation of FY25 Community Outreach Fund awardee reports and discussion, consideration, and possible direction on FY26 Community Outreach fund distribution. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided a summary of the awardees of the FY25 Community Outreach fund distribution. Additionally, Town Manager Fisher stated that she needed direction from Council on the FY26 Community Outreach fund distributions.

Town Manager Fisher stated that several of the awardees were in the audience. Mayor Moore asked the award recipients if they would like to speak.

Corbett Stone, Pastor of Calvary Chapel, provided an overview of the funds used to help the residents in need in the Town of Camp Verde. Town Council directed Mr. Stone to keep Town staff informed when they spent all the funds, since their award has not been fully expended.

Erin Mabery, Executive Director of The Station on 6th (formerly the Verde Valley Senior Center), provided an overview of the funds used to help the residents of the Town and the surrounding communities.

Candra Faulkner, President of the Camp Verde Senior Center, provided an overview of the funds used to install new windows at the Camp Verde Senior Center.

Dan Maya, Representative of the 7th Day Adventist Food Bank, provided an overview of the funds used to install a concrete pad for residents with disabilities to access the food bank.

Pam Barton, Representative of Home for New Beginnings, provided an overview of the funds used to accumulate data on homeless kids in the community as well as a new program implemented called Teens in Action.

Mayor Moore stated the FY26 Community Outreach fund has been reduced from \$50,000 to \$20,000. Mayor Moore expressed interest in exploring possibly using the funds to assist community members after they've experienced a major tragedy or emergency situation. Mayor Moore requested input from Town Attorney Trish Stuhan on clarification regarding what circumstances would qualify as an extreme or emergency situation.

Attorney Stuhan stated that establishing funds for community assistance or emergency relief is a common practice among cities and towns. Attorney Stuhan also provided guidance on how to go about implementing programs for community assistance.

Town Manager Fisher discussed the potential for partnering with other organizations who provide emergency support services and allocating funding to assist residents within the community.

Several Council Members expressed support for the Town's current process for distributing Community Outreach funds to local organizations.

The Council reached consensus to form a subcommittee to evaluate the FY26 Community Outreach Funds once received. Town staff were directed to assess the possibility of creating an emergency fund for the FY27 budget.

Town Manager Fisher stated her intention was to release the applications as soon as possible with a possible award date of May 2027. Town Manager Fisher responded to questions from the Council.

Mayor Moore recessed the meeting for a break at 7:30 p.m. and reconvened the meeting at 7:38 p.m.

10. Status Update for the Phase 1 Improvement Projects at the Sports Complex. Staff Resource: CIP Manager Martin Smith.

CIP Manager Smith provided an overview of the recent progress, current activities, and upcoming milestones related to the Sports Complex. In addition, CIP Manager Smith highlighted the work that has been completed to date, identified remaining components of Phase 1 and outlined the timeline and next steps for bringing the project full completion.

CIP Manager Smith requested input from the Council on whether they wanted to revisit making the McCracken Lane entrance an official entrance point to the Sports Complex.

The Council discussed their concerns as well as some public input from residents regarding opening the McCracken Lane Entrance to the Sports Complex.

Town Manager Fisher reported on discussions she has had with the Arizona Department of Transportation (ADOT) and the Camp Verde Marshal's Office regarding safety concerns at the McCracken, Quarterhorse, and 260 area. Town Manager Fisher stated the possibility of evaluating the feasibility of a signalized intersection at that location, noting that any such determination would be subject to ADOT's review.

Mayor Moore spoke on the need for additional signage at the McCracken entrance and road.

The Council agreed for staff to engage in conversations with representatives from ADOT and then organize a neighborhood meeting to hear the concerns of the residents with a representative from ADOT.

Town Manager Fisher and CIP Manager Smith responded to questions from the Council.

11. **Discussion, consideration, and possible award of proposal for the installation of the Sports Complex concession and restroom building to AW Contracting in an amount not to exceed \$125,000.00.** Staff Resource: CIP Manager Martin Smith.

CIP Manager Smith provided an overview of the proposal with AW contracting for the concession and restroom building at the Sports Complex.

CIP Manager Smith responded to questions from the Council.

On a **motion** made by Councilor Godwin, seconded by Councilor Bolton, the Council **moved to award** the contract for the Installation of the Sports Complex Concession / Restroom Building to AW Contracting in an amount not to exceed \$125,000.00.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: absent

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 6-0.

12. **Discussion, consideration, and possible approval of Change Order 1 for the Sports Complex concession and restroom building to Restroom Facilities, Ltd. in an amount not to exceed \$50,000.00.** CIP Manager Martin Smith.

CIP Manager Smith provided an overview of the installation process and stated that the Change Order 1 for the Sports Complex concession and restroom building addresses costs associated with the current storage of the building offsite.

Town Manager Fisher and CIP Manager Smith responded to questions from Council.

On a **motion** made by Councilor Murdock, seconded by Vice Mayor Escoffier, the Council **moved to approve** Change Order 1 for the Sports Complex Concession / Restroom Building to Restroom Facilities, Ltd. for storage fees in an amount not to exceed \$50,000.00.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: absent

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 6-0.

13. **Discussion, consideration, and ratification of Change Orders 1 and 2 for the Community Park Irrigation Improvements Project.** Staff Resource: CIP Manager Martin Smith.

CIP Manager Smith provided an overview of Change Order 1, which would allow for a line to connect to the ditch for water access for irrigation for the Community Park. Change Order 2 was for the meter necessary for the use of potable water.

Town Manager Fisher stated that the Change Orders would need to be approved through a ratification because Mayor Moore had already signed the agreement because the vendor was already on site, and it was important to keep the work moving forward.

Town Manager Fisher and CIP Manager Smith responded to questions from the Council.

On a **motion** made by Councilor Godwin, seconded by Councilor Seybold, the Council **moved to ratify** the Mayor's prior approval of Change Order No. 1 and Change Order No. 2 for the Community Park Irrigation Improvements Project, including installation of the 4-inch irrigation water main and the potable water connection, in amounts not to exceed \$32,316.57 and \$29,813.00, respectively.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: absent

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 6-0.

14. **Discussion, consideration, and possible award of proposal for the engineering design of the Moonrise Drive Watermain Replacement Project to Valentine Environmental Engineers in an amount not to exceed \$75,000.00.** Staff Resource: CIP Manager Martin Smith.

CIP Manager Smith provided an overview of the Moonrise Drive Watermain and the increasing frequency of leaks, resulting in a continual and growing demand on Town resources for emergency repairs and maintenance. CIP Manager Smith summarized the Request for Proposal process and reported that Valentine Environmental Engineers received the highest overall score from the evaluation committee.

CIP Manager Smith responded to questions from the Council.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Seybold, the Council **moved to award** the contract for Professional Services for the engineering design of the Moonrise Drive Watermain Replacement Project to Valentine Environmental Engineers in an amount not to exceed \$75,000.00.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: absent

Councilor Murdock: aye

Councilor Godwin: aye

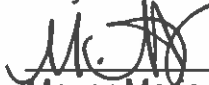
Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 6-0.

15. Adjournment

Mayor Moore adjourned the meeting at 8:48 p.m.



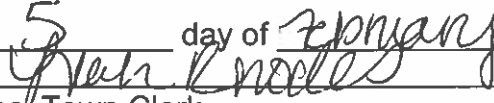
Mayor Marie Moore



Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on January 21, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 5 day of February, 2026.


Leah Rhodes, Town Clerk